Contra Costa College

Professional Development Committee Minutes

*THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND*

**Date: Monday February 28, 2022**  **Next Meeting: April 25, 2022**

**Time: 2:30 - 4pm**

**ZOOM:** <https://4cd.zoom.us/j/2735719891>

Meeting ID: 273 571 9891

**Present Members:**

Christina Craig-Chardon, Brandy Gibson, Stephen Robertson, Jessica Lopez, Jacki Wright , Vern Cromartie, George Mills

Guest: Gabriela Segade, Academic Senate President

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| Topic | Outcome | Follow-Up |
| **Approval of Agenda** | Stephen moved to approve. Brandy seconded. Agenda approved. |  |
| **Approval of October Minutes.** | Note: There was not a November meeting because we did not have a quorum.  Stephen moved to approve. Christina seconded.  Minutes approved. |  |
| **Informational Item – Update on the Pedagogy Conference** | Pedagogy Conference Friday March 18, 2022. Time is 8:45 am – 3pm.  This year’s Pedagogy Conference will focus on “Transformative Justice: Disrupting the School to Prison Pipeline.” The “school-to-prison pipeline.”  Workshop Session 1: 9:10 – 10:25   * Paper Session: Issues in Race and Ethnicity * Towards a Decolonizing Pedagogy: A Chicano/a/x Studies Approach to Teaching the Whole Student. * Ungrading Showcase of Online Classroom Transformations by the "YES/Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice" Faculty Participants   Workshop Session 2: 10:35 – 11:50   * Paper Session: Issues in Race and Ethnicity * Towards a Decolonizing Pedagogy: A Chicano/a/x Studies Approach to Teaching the Whole Student. * Equitable Syllabi and Assignments Showcase of Online Classroom Transformations by the "YES/Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice" Faculty Participants   11:50 – 12:30 Lunch  12:30 – 1:30 Student Panel  1:35 – 2:35 Keynote: Mays Imad  “Beyond Theory: A Practical Approach to Trauma-Informed Teaching & Learning”  2:35 – 2:55 Breakout rooms  There is a need for facilitators of the breakout room portion. Jessica Lopez volunteered to help.  There is a need to support the Paper Session: Issues in Race and Ethnicity workshop with zoom tech help. Christina Craig-Chardon volunteered. |  |
| **Informational Item – Campus Wide Book Reading – Policing the Lives of Black and Latino Boys** | Vern will plan a date in May. Brandy will help get student participation once the date is set. | Lucile will connect with Vern on a date to get the event in GROW and notify the campus |
| **Informational Item –**  **Lucile’s last semester as Professional Development Coordinator** | Announcement that Lucile will not seek a second term as Professional Development Coordinator and hopes that someone already attending the committee meetings will consider applying for the position. Gabriela will meet with Dr. Rodgers to post the position. |  |
| **Mini-Grant Approves via email** | Sonia Robles - $189  Vern Cromartie - $325 |  |
| **Action Item – Mini-Grant** | Erica Watson grant missing the Leave Request. Discussion of the mini-grant Leave Request requirement and the confusion with those applying of the requirement of the Leave Request and the process of this committee denying mini-grants because the Leave Request was not presented in the time of the application.  Lucile spoke of the barriers and process of mini grants and how we do not spend all the money available because of this process.   1. Application review is at Professional Development committee meetings. There has been approval via emails in the past. This meeting is clarifying that approval of mini grants can be sent to committee members via email on a regular basis in the hope of increasing participation. Erica’s application will be sent via email when the Leave Request is submitted. 2. The committee wants to put this item on the next agenda to develop a better process and application that includes the Leave Request to eliminate confusion. 3. Vern reminded all that the Leave Request is required to protect the faculty and staff members when traveling and to keep the Dean informed. | Lucile will send Erica’s mini grant application via email when she receives the Leave Request.  Mini-grant application will be added as an action item at the April meeting. |
| **Action Item - Teaching Men of Color up front cost to faculty** | Lucile explained that the Teaching Men of Color is a NEXUS requirement for new full-time faculty hires. Currently faculty are required to pay for this workshop and then get reimbursed by the college. Lucile is proposing that the Division Dean or the Office of Instruction place this workshop charge on their college credit card.  Many people were surprised by the current practice and agree this is not an equitable college practice.  George agreed that the Dean should be involved, and this would be part of their onboarding meetings with new faculty. The funding still comes from the current GL and does not impact Division funds or Department funds.  George moved to approve the proposal and Stephen seconded the motion. The proposal to have the Division Deans (or Instructional Office) pay for the Teaching Men of Color Nexus requirement training for new full-time faculty approved. | George will bring this to the VPs and support informing the Division Deans |
| **Discussion Items - Developing a Classified Professional “NEXUS” for new hires.** | Tabled due to Classified Professional capacity at this time. |  |
| **Discussion Items -**  **The Academic Senate is requesting the Professional Development Committee to assist on guidelines rigor and consistence to what is expected of students.** | Gabriela Segade shared the Academic Senate is discussing and creating guidelines for Faculty to support faculty in conveying the rigor and time commitment for classes.  The intention is to create collegial discussion and guidelines. She is wanting feedback from the Professional Development Committee and will be creating workshops (flex credit) for campus wide dialogue. | Lucile will send out “standards of rigor” draft document shared in meeting. |
| **Discussion Items -**   * How to develop more equity minded workshops/opportunities that support the college professional development needs. * Clarification the two-year NEXUS schedule (can a workshop in year 2 be taken in year one)? * Professional Development Classified Professional hours and a need to increase these hours. | Tabled due to time. |  |
| Announcements | March meeting date is spring break. Next meeting is April 25th |  |
| Meeting adjourn | 4pm |  |